

# Lenox Memorial Middle and High School

## Guidance Department

197 East Street \* Lenox, Massachusetts 01240  
(413) 637-5560 \* Fax (413) 637-5564

Tara Romeo  
Guidance Department Chair

Pam Ritrosky, Guidance Counselor  
David Hilfinger, Guidance Counselor

February 12, 2018

Dear student,

The cost of a college education continues to rise and LMMHS encourages all seniors to pursue scholarship opportunities. Enclosed you will find the Town of Lenox Scholarship Application. Last year, the Town of Lenox Scholarship Program awarded over 25 scholarships to students and postgraduates residing in Lenox.

To apply, students should follow the directions closely and complete the application in full. The deadline for submission is Monday, April 2<sup>nd</sup>, 2018. Students must submit their application to the Guidance Office. The completed application will also be used by local community organizations for additional scholarship consideration. School-choice students (non-Lenox residents) are also welcome to complete this application for any non-town scholarships.

Additional scholarship opportunities can be found in the daily bulletin, on the high school Guidance web page and on the scholarship bulletin board. It is important students follow instructions and meet the application deadlines. While the Guidance Department does not process or submit applications for students, we are happy to answer any questions you may have. For additional information, please refer to the enclosed *Tips on Completing Scholarship Applications* sheet.

If you have any questions or concerns, please contact the Guidance Office at 413-637-5560.

Sincerely,

*Tara Romeo*

*Pam Ritrosky*

Tara Romeo  
Guidance Department Chair

Pam Ritrosky  
Guidance Counselor

*Lenox Memorial Middle and High School cultivates critical and creative thinking, literacy, and social responsibility within a nurturing environment; we value integrity and the pursuit of excellence.*

Non-discrimination and equal opportunity are the policy of the Lenox Public Schools in all of its educational programs, activities, and employment practices. No student shall be excluded from or discriminated from participation in educational, athletic, or extra-curricular activities on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation, limited English proficiency, housing status, or disability.



Have you applied for other financial aid? \_\_\_\_\_ Yes \_\_\_\_\_ No

If you answered, NO please explain why:

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If you have already received notification of other aid, indicate the source and the amount:

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Please complete your estimated costs for the 2016-2017 college year:

**Estimated Costs**

Tuition \_\_\_\_\_

Room & Board \_\_\_\_\_

Fees \_\_\_\_\_

Books/Supplies \_\_\_\_\_

**Total Costs** \_\_\_\_\_

**Additionally, please include:**

- List of extracurricular activities
- List of community involvement
- List of volunteer service
- List of jobs

In consideration of my academic record, extracurricular activities, community involvement, volunteer service and the high cost of tuition, I respectfully petition that a scholarship be awarded to me for the academic year 2018/2019.

I affirm that to the best of my knowledge, the information given in this application is correct.

I authorize the Guidance Department to provide my cumulative grade point average to the Scholarship Committee. I also give permission for this application to be used by other community organizations for additional scholarship opportunities – unless indicated otherwise in a written letter to the Town of Lenox Scholarship Committee.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date



**Cumulative Grade Point Average:** \_\_\_\_\_

*To be completed by the Guidance Department after application is submitted*

***\*Seniors who are residents but not attending LMMHS must submit all requested documentation including a current transcript and report card with the GPA attached.***

***\*Post Graduates must also submit a current college transcript with a minimum GPA of 3.0 clearly highlighted and proof of current enrollment (tuition bill or course registration for the upcoming year).***

## **TOWN OF LENOX SCHOLARSHIP ESSAY REQUIREMENT**

**Instructions: Application deadline is April 2, 2018** (no consideration after the date noted)

- **Lenox residents who are seniors or Lenox residents who attend school elsewhere, including home-school:**

Please type a 200-300 word essay regarding how your experience at Lenox Memorial Middle & High School or the Lenox community has helped prepare you for college and life. You may include your volunteer efforts, sports, clubs, community service and any other pertinent information that highlight your experience.

- **Lenox residents who are Postgraduate:** Please type a 200-300 word essay regarding how your experience at LMMHS or in the Lenox Community has helped you in college. You may include volunteer efforts, sports, community service and any other pertinent information that highlight your experience.

All essays should be double spaced using a 12 point font with one inch margins. Please proof read and check for spelling and grammar.

**The following criteria will be used for scholarship award consideration:**

- Academic performance, grade point average
- Quality of essay
- Community involvement
- Extracurricular activities
- Volunteer service
- Financial need
- **Postgraduates require a minimum 3.0 GPA in order to qualify for a scholarship. Transcripts must be submitted with the GPA clearly defined along with proof of current enrollment (tuition bill or course registration for the upcoming year).**

## **TIPS ON COMPLETING SCHOLARSHIPS APPLICATIONS**

1. Complete the application fully. Neatness, correct spelling and grammar are always essential. Be sure to proof your work and never cross out answers and rewrite. Keep the application as neat as possible and never use pencil.
2. Often scholarships will require an essay. Address each essay to the individual scholarships you are applying for. Remember to save each essay as you might be able to change the address and salutation for others.
3. Scholarships may request letters of recommendation. Please give at least a 2 week notice when asking for a recommendation to be written. A follow up “thank you” note to your recommender is recommended.
4. Guidance requires a 2 week notice for any information they may need to supply for the scholarships. Transcript request forms are also required for the release of student records.
5. It is the student’s responsibility to complete, compile and mail the application. While we provide envelopes and mail out your college applications, we do not supply the same for scholarships.
6. All scholarships have deadlines. Deadline information is available on the LMMHS website as well as on the bulletin board directly outside of guidance. Please pay attention to deadlines.