

# LENOX MEMORIAL MIDDLE & HIGH SCHOOL

## SCHOOL CHOICE APPLICATION INFORMATION FOR 2010/2011

The best way for us to get to know you and for you to gain important first-hand knowledge about Lenox Memorial is to visit us for a tour of our school and to carefully read the "School Profile" and "Student Handbook." A conversation with one of our Guidance Counselors will help answer your questions and allow us to determine the most appropriate program for you. Lenox does not discriminate in the admissions process on the basis of race, color, religious creed, national origin, sex, age, ancestry, athletic performance, physical handicap, special need or academic performance, or proficiency in the English language. A good discipline record and solid school citizenship are important admissions considerations.

### ADMISSION PROCESS

Lenox Memorial admits non-resident students residing in Massachusetts in accordance with the provisions of Chapter 6, Section 23 of the Acts of 1991, otherwise known as the "School Choice Law." All decisions and judgments concerning all aspects of admissions, eligibility and continued attendance at Lenox Memorial are the complete and sole responsibility of the Superintendent of Schools.

To be considered eligible for admission, three conditions must be met:

- 1) we must have space available in the particular program you have applied for;
- 2) you must have a demonstrated record of good behavior and citizenship in your previous school(s);
- 3) you must complete the application process.

Once an applicant is eligible for admission, the application is considered during one of two application rounds or during a rolling admission process depending upon the date of application. Students applying in the first round have priority over those applying in the second, and those applying in the second round have priority over those in the rolling admission. Within rounds, eligible students will be selected randomly. Applicants with currently enrolled siblings have priority over other applicants. **Applications are valid for the 2010/2009 school year and are not carried over to the next school year.**

### APPLICATION DEADLINES

For the 2010/2011 school year, the application deadline for the first round is January 29, 2011. First round admission decisions will be mailed no later than March 12. You must submit a signed enrollment agreement no later than April 14 to reserve your first round selection.

The application deadline for the second round is April 16, 2011. Second round admission decisions will be mailed no later than July 16. You must submit a signed enrollment agreement no later than July 23 to reserve your second round selection.

Applications received after April 16 will be reviewed on a rolling basis. Rolling admission decisions on applications received between April 23 and June 30 will be mailed on or before July 30. Decisions on applications received after June 30 will be mailed within 30 days from the receipt of a completed application. You must submit a signed enrollment agreement within 5 days of the acceptance date to reserve your rolling admission selection.

Normally, students must begin school within 5 days from the start of a new school year or on the first day of either the second or third quarter marking period. In any case, students will not be admitted after the start of the second semester. (third quarter)

#### Checklist of Steps for Application

- 1) Read the "School Profile" and "Student Handbook."
- 2) Complete an application and return it to the main office.
- 3) After receiving a notice of acceptance, schedule an interview with one of our counselors by calling 637-5560. During your interview, be prepared to discuss the type of program you want and to ask any questions you can think of. This is also an excellent time to schedule a half or full day visit.

## **ENROLLMENT AGREEMENTS**

Non-resident students are eligible for all academic and support services and all school clubs, plays and other extra-curricular activities on an equal basis with resident students. Eligibility for interscholastic athletic competition is determined by the rules of the Massachusetts Interscholastic Athletic Association.

All students must adhere to the rules and regulations of the Lenox Public Schools. Non-resident students are responsible for all transportation to and from school, including that caused by serving detention or attending any other after or before school activity. Non-resident students who withdraw from the Lenox Public Schools for any reason must reapply under the school choice program if they subsequently wish to reenroll as a student in the Lenox Public Schools. Non-resident students who fail to demonstrate good behavior and citizenship will not be accepted to Lenox the following year. The parent(s)/legal guardian of a student not accepted to Lenox the following year will be notified no later than July 1.

LENOX PUBLIC SCHOOLS  
APPLICATION FOR ADMISSION FOR 2010/2011 SCHOOL YEAR

STUDENT'S NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

ADDRESS \_\_\_\_\_ TOWN \_\_\_\_\_ ZIP \_\_\_\_\_

HOME TELEPHONE ( ) \_\_\_\_\_ WORK TELEPHONE \_\_\_\_\_

IS STUDENT A U.S. CITIZEN? \_\_\_\_ YES \_\_\_\_ NO

PRESENT GRADE (2010/2011) \_\_\_\_\_ REQUESTED ENTRY DATE \_\_\_\_\_

PRESENT SCHOOL \_\_\_\_\_ ADDRESS \_\_\_\_\_

FATHER'S NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_

MOTHER'S NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_

SIBLING(S) ALREADY ENROLLED IN LENOX PUBLIC SCHOOLS?

YES \_\_\_\_ NO \_\_\_\_

IF YES, NAME AND GRADE OF ENROLLED SIBLING(S)

\_\_\_\_\_

DISCIPLINE RECORD:

Have you ever been charged or convicted of a felony? \_\_\_\_\_ If so, please describe. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been expelled from any school? \_\_\_\_\_ If so, please describe. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of times assigned to in-school or out-of-school suspension in last year \_\_\_\_\_

Number of times in after school detention in last year \_\_\_\_\_

I GIVE MY CONSENT FOR THE GUIDANCE COUNSELOR OR PRINCIPAL OF THE SCHOOL(S) ATTENDED IN THE LAST YEAR TO RELEASE INFORMATION RELEVANT TO DISCIPLINE AND SCHOOL CITIZENSHIP TO THE GUIDANCE COUNSELOR AT LENOX MEMORIAL.

\_\_\_\_ YES

\_\_\_\_ NO

PROGRAM SELECTION

PLEASE INDICATE THE COURSES YOU ARE PRESENTLY ENROLLED IN AND THE COURSES YOU WOULD LIKE TO ENROLL IN WHEN IN LENOX. DESIGNATE HONORS LEVEL COURSES IN BOTH PRESENT AND REQUESTED COURSES WITH AN "H."

PRESENT COURSES

REQUESTED COURSES

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YOU MAY WISH TO CONSULT WITH OUR GUIDANCE COUNSELOR FOR ASSISTANCE WITH SELECTING COURSES.

**THIS APPLICATION IS VALID ONLY FOR THE 2010/2011 SCHOOL YEAR.**

DATE \_\_\_\_\_ PARENT/GUARDIAN SIGNATURE \_\_\_\_\_

STUDENT SIGNATURE \_\_\_\_\_