

# Snow Day

## Decision Process

The following events are the typical morning steps the Lenox Superintendent of Schools performs prior to making a decision to delay or cancel school. Paramount care for student and staff safety dictates decisions:

4:00AM

- Check outside weather and conditions here in Lenox
- Watch the weather channel on television for reports
- Log onto NOAA and Weather.com reports on the internet for updates (actually starting the day before a storm.)
- Listen to weather radio NOAA stations for latest updated reports.

5:00AM

- Watch local meteorologists' weather reports on local TV channels.
- Call Lenox Police Dept. for weather reports from officers on the road.
- Call Lenox DPW for update on roads, school access driveways and parking lots.
- Walk my street, drive around Lenox streets (if needed.)
- Monitor where storm has been and weather patterns and predictions from meteorologists.
- Call local area superintendents to discuss what they are experiencing for weather (east, west, north & south.)
- Call non-local superintendents to discuss how severe the storm has hit them (long-range patterns.)
- Contemplate a school "delay" or a school "cancellation".
- Make the final decision (prior to 6am).

6:00AM (deadline)

- Call all administrators and bus drivers
- Call television channels and radio stations with decision.
- Use Blackboard-Connect phone dialer system to call all student homes.
- Use Blackboard-Connect phone dialer system to call all staff homes.

### **SNOW DAYS USED THIS YEAR and CORRESPONDING LAST DAY OF SCHOOL FOR THIS YEAR:**

#### **Snow Day Date**

#### **Last Day of School This Year (due to snow days)**

• March 1, 2012

June 18, 2012

Also see the State Dept. advisory on make-up days: [DESE on MakeUp Days](#)